

SUPPORTING INFORMATION WORKSHEET SUPPLEMENT TO APPLICATION FOR APPROVAL, EPA S.9

This document lists the attachments to the Section 9 Application Form that may be required from an applicant. This worksheet is intended to assist applicants in completing the Application Form and should be read in conjunction with the Guide to Applying for Approval (Air and Noise) dated February, 2005.

This worksheet must be attached to a Section 9 Application Form to be considered complete

	Attachment	Guide to Applying Reference	Required if...	Included	Reference	Confidential
1.	Proof of Legal Name of Applicant	Section 4.1	Always Required unless Master Business Licence is submitted	<input type="checkbox"/> Yes <input type="checkbox"/> N/A		Not Applicable
2.	Copy of Master Business Licence	Section 4.2	Applicant is an Ontario Company and wishes to simplify the application process	<input type="checkbox"/> Yes <input type="checkbox"/> N/A		Not Applicable
3.	Legal Survey	Section 4.3	If survey address is provided	<input type="checkbox"/> Yes <input type="checkbox"/> N/A		
4.	Copy of NEDPA Permit	Section 4.3	Facility is within an area of development control as defined by the Niagara Escarpment Planning and Development Act	<input type="checkbox"/> Yes <input type="checkbox"/> N/A		<input type="checkbox"/> Yes <input type="checkbox"/> No
5.	Copy of Municipal Planning Approval (ORMCA)	Section 4.3	Facility is within the Oak Ridges Moraine Conservation Area	<input type="checkbox"/> Yes <input type="checkbox"/> N/A		<input type="checkbox"/> Yes <input type="checkbox"/> No
6.	Name, Address and Phone Number of the Operating Authority	Section 4.3	Equipment will be operated not by the applicant but by an Operating Authority	<input type="checkbox"/> Yes <input type="checkbox"/> N/A		<input type="checkbox"/> Yes <input type="checkbox"/> No
7.	Name, Address and consent of the land/site owner for the installation/construction and operation of the equipment/facility	Section 4.3	Applicant is not the owner of the site where the facility is located	<input type="checkbox"/> Yes <input type="checkbox"/> N/A		<input type="checkbox"/> Yes <input type="checkbox"/> No

	Attachment	Guide to Applying Reference	Required if...	Included	Reference	Confidential
8.	Copy of current Certificate of Approval	Section 4.5	Application is for an amendment to a current CofA	<input type="checkbox"/> Yes <input type="checkbox"/> N/A		Not Applicable
9.	List of all environmental approvals/permits applied for relating to this project or received in relation to this project.	Section 4.5	Other environmental approvals/permits have been applied for or issued under the EPA or OWRA in relation to this project only	<input type="checkbox"/> Yes <input type="checkbox"/> N/A		Not Applicable
10.	Copy of Provincial Officer's Order requiring submission of application	Section 4.5	Application is a result of a Provincial Officer's Order	<input type="checkbox"/> Yes <input type="checkbox"/> N/A		Not Applicable
11.	List of all approvals issued to this facility under Section 9 of the <i>Environmental Protection Act</i>	Section 4.6	Previous Section 9 approvals have been issued to the facility	<input type="checkbox"/> Yes <input type="checkbox"/> N/A		Not Applicable
12.	Supporting information that proposal is not a Prescribed instrument under the EBR	Section 4.6	Application meets the requirements of O. Reg 681/94	<input type="checkbox"/> Yes <input type="checkbox"/> N/A		<input type="checkbox"/> Yes <input type="checkbox"/> No
13.	Supporting information relating to exemption from the public participation requirements of the <i>Environmental Bill of Rights</i> .	Section 4.7	Applicant is requesting that the proposal is exempt from posting on the Environmental Registry	<input type="checkbox"/> Yes <input type="checkbox"/> N/A		<input type="checkbox"/> Yes <input type="checkbox"/> No
14.	Supporting information relating to exemption from or fulfilment of requirements under the <i>Environmental Assessment Act</i> .	Section 4.7	Application is part of an undertaking subject to the EAA	<input type="checkbox"/> Yes <input type="checkbox"/> N/A		<input type="checkbox"/> Yes <input type="checkbox"/> No
15.	List describing public consultation activities related to this project	Section 4.7,8	Applicant is involved in any public consultation / notification activities in addition to EBR / EAA	<input type="checkbox"/> Yes <input type="checkbox"/> N/A		<input type="checkbox"/> Yes <input type="checkbox"/> No
16.	Application Fee	Section 4.10	Always Required	<input type="checkbox"/> Yes <input type="checkbox"/> N/A		Not Applicable
17.	Financial Assurance	Section 2	If The Section 9 Director determines that Financial Assurance is necessary based on the nature of the Application (Waste Disposal Site or Remediation for example)	<input type="checkbox"/> Yes <input type="checkbox"/> N/A		<input type="checkbox"/> Yes <input type="checkbox"/> No
18.	Applicant Fee Worksheet	Section 4.9	Always Required	<input type="checkbox"/> Yes <input type="checkbox"/> N/A		Not Applicable

Please note: the release of information contained in application forms and documentation submitted in support of applications for approval is subject to the provisions of the *Freedom of Information and Protection of Privacy Act*. This Act defines what may and may not be disclosed to the public, and is used to assess all requests for information contained in the documents on file with an application for approval.

The information submitted with an application for approval may also be subject to the *Environmental Bill of Rights*. In those situations, the application and the associated non-confidential supporting documentation is made available for review by members of the public.

The applicants should therefore identify all documents as noted above which are to be considered confidential and must provide detailed evidence in support of this claim. This evidence will be one of the factors the ministry would consider when making a decision regarding disclosure of specific documents on file.